

SAN MIGUEL COMMUNITY SERVICES DISTRICT
 Minutes from the Board of Directors Regular Meeting
Thursday, May 28, 2009, 7:00 pm

<u>AGENDA ITEM</u>	<u>DISCUSSION OR ACTION</u>	
I. CALL TO ORDER	President Hamblin called the meeting to order at 7:05p.m.	
II. PLEDGE OF ALLEGIANCE		
III. ROLL CALL	Director Smithen Present Director Jarvis Present Director Harrison Present Director Buckman Present President Hamblin Present	
IV. PUBLIC COMMENT	None.	
V. STAFF REPORTS/ COMMITTEE REPORTS		
1. San Luis Obispo County Sheriff	None.	
2. General Manager	After brief comment from board and update from the general manager, report was received and filed.	
3. Fire Chief	After brief comment from board and update from the fire chief, report was received and filed.	
4. District Engineer	After brief comment from board and update from the District Engineer, report was received and filed.	
5. Board of Supervisors	None.	
6. Equipment/Facilities	Written report was received and filed.	
7. Organization/Personnel	None.	
8. Finance/Budget	Written report was received and filed.	
9. San Miguel Advisory Council	SMAC representative Mike Sanders provided a verbal update to the Board.	
SPECIAL PRESENTATION	None.	
PUBLIC HEARINGS		
10. Preliminary budget for fiscal year 2009-2010 as submitted by the General Manager.	Preliminary budget for fiscal year 2009-2010 was discussed by the board with some minor changes suggested. Another draft will be reviewed by the Finance and Budget standing committee and brought back to the board for adoption at a later meeting. Jarvis out at 8:10pm - in at 8:13pm	
VIII. AGENDA		
<u>CONSENT AGENDA</u>		
11. Approval of Regular meeting Minutes of , 2009.	There being no comment from board or public, a motion to approve the minutes was made by Director Harrison, seconded by Director Buckman. The motion passed 5-0.	
<u>ACTION AGENDA</u>		
12. Summary of unfinished business.	Board requests that a new item be added to the report; Investigating alternative "green" energy sources for district operations.	
<u>NEW BUSINESS</u>		
13. Review and consideration of accepting a well easement on Old Mission San Miguel property in lieu of approximately \$89,110.00 in utility connection fees; authorize the General Manager to negotiate minor changes thereto, and authorize the Board President to execute the final document.	A motion was made by Director Harrison and seconded by Director Buckman to reject the agreement document in its entirety and direct staff to prepare a new agreement to reflect a formal purchase and payment for the easement and bring the item back to the board at a later date. Buckman out at 8:35pm - in at 8:27pm	

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14. Review and accept Audited Financial Statements for the district for fiscal years ending 2007 and 2008.	A motion was made by Director Jarvis and seconded by Director Smithen to accept audited financial statements for the District for fiscal years ending in 2007 and 2008. Motion passed 5-0 by roll call vote.	
15. Authorize GM to vote for or against San Luis Obispo County's vector control program.	A motion was made by Director Buckman and seconded by Director Smithen to adopt resolution number 2009-02 voting NO; and authorizing the General Manager to cast the vote. Motion passed 5-0 by roll call vote.	
16. Review and consideration to authorize Wallace Group to complete Phases II and III (Tasks 1&2) of the Sewer System Management Plan, as required by the State's Waste Discharge Requirements, for a not-to-exceed fee of \$29,772.00.	A motion was made by Director Jarvis and seconded by Director Smithen to authorize Wallace Group's proposal to complete Phases II and III (Tasks 1&2) of the Sewer System Management Plan, as required by the State's Waste Discharge Requirements, for a not-to-exceed fee of \$29,772.00, and authorize the General Manager to execute the agreement. Motion passed 5-0 by roll call vote.	
17. For the Board to consider a water conservation program and direct staff regarding development, adoption and implementation of a water conservation program for the District.	After board discussion an ad hoc committee consisting of Director Hamblin was formed to further review the matter of developing a water conservation program for the San Miguel Community Services District. Committee recommendations will come back to the board at a later date. Jarvis out at 9:40pm - in 9:41pm	
18. Written Communications. a. <u>CSDA Call for Nominations</u> - no action required unless the board wishes to nominate one of its members or general manager to serve a term with the CSDA board of directors.	No action was taken on this item.	
19. Board and Staff comment.	<ul style="list-style-type: none"> a. General Manager Mike Ellison informed the board of an invitation by county supervisor Mecham to attend a meeting at the supervisor's office on Friday, June 19th at 10:00am. It was determined that the General Manager and Director Smithen would attend and that Director and Board President Hamblin would attempt to attend also, pending schedule conflicts could be worked out. b. Director Jarvis requested that the Equipment & Facilities standing committee monthly meeting for June be moved to Wednesday, June 10th. c. Director Harrison requested that the Board and Personnel Policies be added to the new informational binder for each board member (the "Brown Act" binder.) d. Director Harrison requested staff to ask the District auditor for a letter clarifying how the District is performing. e. Director Harrison requested that photos of all board directors and staff be added to the District's website so the public can better know who serves the District. f. Director Hamblin requested that a workshop be set up with the District auditor so that he can further explain the 2007 and 2008 audits. 	

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<p>VIII. CLOSED SESSION</p> <p>20. Public employee performance evaluation pursuant to government code section §54957.</p> <p>Title: General Manager.</p> <p>RECONVENE TO OPEN SESSION</p> <p>Announcement of reportable action, if any.</p>	<p>Adjourned to closed session at 10:40pm.</p> <p>Reconvened at 10:41pm – no reportable action.</p>	
<p>IX. NEXT BOARD MEETING</p>	<p>Regular meeting set for June 25, 2009, at 7:00pm.</p>	
<p>X. ADJOURNMENT</p>	<p>10: 41pm.</p>	